

RECORD OF DECISION BY CITY MAYOR OR INDIVIDUAL EXECUTIVE MEMBER

1.	Decision title	Proposed Design & Urgent Maintenance at Gilroes Cemetery
2.	Declarations of interest	
3.	Date of decision	30 January 2025
4.	Decision maker	City Mayor
5.	Decision taken	To approve the transfer of £675,000 from the City Development and Neighbourhood feasibility budget for the design and urgent works at Gilroes Cemetery.
6.	Reason for decision	<p>The Council seeks to carry out design works and subsequent urgent maintenance in order to prevent vehicular damage to grass verges and areas immediately around graves.</p> <p>The existing traffic circulation is resulting in vehicles having to move off identified traffic routes in order to pass others. Limited parking on site is also resulting in damage to areas.</p> <p>Furthermore, issues with the existing drainage have resulted in flooding which, given the nature of the use of the site, causes distress to the bereaved families and cemetery visitors.</p>
7.	A) KEY DECISION Yes/No? b) If yes, was it published 5 clear days in advance? Yes/no	No
8.	Options considered	<p>To allow continued degradation of landscaping immediately around graves due to limited parking and poor drainage.</p> <p>Carry out design works and address urgent issues caused by the parking and drainage issues.</p>

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<p>9.</p>	<p>Deadline for call-in</p> <ul style="list-style-type: none">• 5 members of a scrutiny commission or any 5 councillors can ask for the decision to be called-in.• Notification of call-in with reasons must be made to the monitoring officer	<p>6 February 2025</p>
<p>10.</p>	<p>Signature of decision maker (City Mayor or where delegated by the City Mayor, name of executive member)</p>	